

**Flagstaff Intermunicipal Partnership Committee
Regular Meeting held Monday, May 1, 2017 at 7:00 pm
Flagstaff County Administration Building**

Attendance:	Voting Members	Bob Coutts, Chair Gerald Kuefler Brenda McDermott Leo Lefebvre Dennis Steil James Robertson Wilma McLeod Perry Robinson	Village of Forestburg Flagstaff County Town of Killam Town of Hardisty Village of Heisler Town of Daysland Village of Alliance Town of Sedgewick
	CAOs	Debra Moffatt Amanda Howell Sandy Otto Shelly Armstrong Jacquie Zacharuk	Village of Forestburg/Coordinator Village of Heisler Town of Hardisty Flagstaff County Village of Alliance
	Observers/Presenters	Peter Miller Jolene Sinclair Michael Scheidl Jennifer Paton Doug Griffiths	Village of Forestburg Village of Alliance Alberta Municipal Affairs Alberta Municipal Affairs 13 Ways Inc.
	Absent:	Debra Smith Amanda Davis Kim Borgel Karen O'Conner Rod Krips	Village of Lougheed Town of Sedgewick Town of Killam Village of Lougheed Town of Daysland

Chair Bob Coutts called the meeting to order at 7:00 p.m.

Agenda
Mtn # 17-05-007 Moved by Member Gerald Kuefler the adoption of agenda as presented. **CARRIED**

Presentations

Minutes for March 6, 2017 Regular Meeting
Mtn #17-05-008 Moved by Member Gerald Kuefler to approve the minutes of the regular meeting held March 6, 2017 as presented. **CARRIED**

Information
Mtn #17-05-009 Moved by Member James Robertson to accept the following for information purposes:

- Financial Reports
- CAO Meeting Notes – March 13, 2017
- CAO Meeting Notes – April 25, 2017
- Regional Public Works Meeting Notes – April 20, 2017
- Project Updates
- Correspondence and Information

CARRIED

Regional Governance Project
Doug Griffiths of 13 Ways Inc., reviewed the status of the Regional Governance Project:

- The working sub-committee has developed the first draft of the master document

- Additional sub-committee meetings will be held May 2nd, 4th, and 10th to further review the master document
- All elected officials and administration will be invited to a meeting to be held in mid-May to review and gather feedback on master document
- Public consultations will commence in June

Mr. Griffiths reviewed the potential impact of the election on the project. He stated that the Provincial agenda is very full which will cause delays in getting a response back from cabinet if a request is sent in for amalgamation. He is also reviewing how we would go about placing a referendum question on the ballot, there are timelines to be considered, although it was stated that Council must pass a motion to pose a referendum question before the end of June. He also recommended that if one municipality wishes to have a referendum question, then all should have the question. In the event that nothing is determined prior to the election, nominees would run as for a normal four (4) year term and if amalgamation is moved forward by the new council's then a potential date for amalgamation would be requested in the submission to the Province.

Michael Scheidl of Alberta Municipal Affairs reviewed the process for referendum:

- Advertising
- Council approval of the question
- A referendum is not required for amalgamation, but there is a requirement for public engagement
- Need to ensure that the public is well informed before posing a referendum question as an uninformed vote is usually negative

Mr. Griffiths then reviewed the public engagement process:

- 13 Ways Inc. has engaged an individual to facilitate the public engagement sessions
- There will be a session in each municipality
- Facilitators (elected officials) at each event will record all verbal and written feedback received
- Mr. Griffiths stated that he would not be present as the elected officials need to answer the questions, not him
- All sessions will be open to all members of the public, regardless of which municipality they reside in and elected officials from all municipalities should attend the sessions to be able to answer questions and hear comments
- The County has requested that there also be a session held in their municipality, this was agreed upon by all

Regional High Speed
Internet
Mtn #17-05-010

Moved by Member Perry Robinson to table this item for six (6) months pending further information.

CARRIED

Meeting with Deputy
Minister Brad Pickering

A discussion was held regarding questions and information to be provided to Deputy Minister Brad Pickering in preparation for his meeting with the Committee on May 29, 2017:

- Provide a synopsis of what we want him to know about FIP:
 - Overview of FIP history
 - Overview of Regional Governance Project including that it was started prior to the MGA amendments being brought forward, our understanding of the future benefits of the project, what we have already received from the project (infrastructure assessment, deficit planning tools), the importance that the Alberta Municipal Affairs team has been in assisting with the project
 - Overview of the uniqueness of our region and the project being undertaken
- Provide a listing of the issues we wish him to speak on:
 - Does he anticipate any further changes to the MGA that could affect the project?

- What level of cooperation is the province hoping to get from the changes to the MGA, have we done enough?
- How will we be able to compete for grants if we do not have external partners or opportunities for multiple municipalities applying for grants because of an amalgamation?
- Does he anticipate any "reward" for us moving forward, other than the internal benefits that we expect to see?

Discussion was held as to the meeting process:

- The chair will act as the main speaker on behalf of the committee
- There should be a balanced rural/urban voice at the table
- There must be a cohesive/concise viewpoint going forward – cannot send mixed messages

Regional Water
Operations Program
and SCADA Integration
Mtn #17-05-011

Moved by Member Gerald Kuefler that the Flagstaff Intermunicipal Partnership recommend to all member municipalities to proceed with the regional water operations program conditional to the Town of Daysland, Flagstaff County and Village of Forestburg agreeing to utilize up to \$60,000 from their Regional Water Operator Project to engage ATAP to undertake the following:

- Facilitation and development of Regional Operations Program to develop policies and a draft agreement for retaining a Regional Water/ Waste Water Coordinator; and,
- To provide oversight and testing of the SCADA improvements which will include changing the regional server into a backup system for each individual site and building in control mechanisms to allow for remote control of plants and facilities.

And further moved that the Flagstaff Intermunicipal Partnership recommend to all member municipalities to agree to a five (5) year commitment to fund the position of a Regional Water/Waste Water Coordinator at a cost of approximately \$150,000 per year.

CARRIED

Regional Council
Orientation
Mtn #17-05-012

Moved by Member Perry Robinson to host a one day council orientation conducted by Brownlee Fryett on the roles and responsibilities of council and administration and on the role of the Municipal Government Act in regard to council.

CARRIED

Regional Board
Orientation
Mtn #17-05-013

Moved by Member Brenda McDermott to host a one day board orientation session conducted by the managers/staff of regional boards to provide an overview of the purpose of the board and any ongoing projects. The boards are to include:

- Flagstaff Regional Solid Waste Management Association
- Flagstaff Intermunicipal Partnership
- Flagstaff Regional Housing Group
- Flagstaff Family & Community Services
- Citizen Action Committee

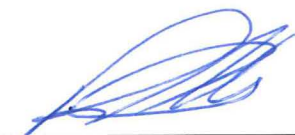
CARRIED

Next Meeting


The next regular meeting will be Monday, May 29, 2017 at 7:00 p.m. at the Flagstaff County Administration Building.

Adjournment

As all agenda items had been completed, Chair Bob Coutts declared the meeting adjourned at 8:40 p.m.



Chairperson



Coordinator