

**Flagstaff Intermunicipal Partnership Committee  
Regular Meeting held Monday, December 5, 2016 at 7:00 pm  
Flagstaff County Administration Building**

Attendance:	Voting Members	Bob Coutts, Chair Gerald Kuefler Bud James Susan Armer Leo Lefebvre Dennis Steil Perry Robinson James Robertson Dell Wickstrom	Village of Forestburg Flagstaff County Town of Killam Village of Lougheed Town of Hardisty Village of Heisler Town of Sedgewick Town of Daysland Village of Alliance
	CAOs	Shelly Armstrong Debra Moffatt Rod Krips Amanda Howell Sandy Otto	Flagstaff County Village of Forestburg/Coordinator Town of Daysland Village of Heisler Town of Hardisty
	Observers/Presenters	Gail Watt Brenda McDermott Kai So Michael Scheidl Jennifer Paton Sara Ahlstrom Doug Griffiths	Town of Daysland Town of Killam Municipal Affairs Municipal Affairs Municipal Affairs Municipal Affairs 13 Ways Inc.
	Absent:	Amanda Davis Kim Borgel Jacquie Zacharuk David Alderdice	Town of Sedgewick Town of Killam Village of Alliance Village of Lougheed

Chair Bob Coutts called the meeting to order at 7:00 p.m.

Agenda Mtn # 16-11-057	Moved by Member Dennis Steil the adoption of agenda as presented.	<b>CARRIED</b>
Presentations	No presenters.	
Minutes for November 7, 2016 Regular Meeting Mtn #16-11-058	Moved by Member James Robertson to approve the minutes of the regular meeting held November 7, 2016 as presented.	<b>CARRIED</b>
Coordinator's Report	As presented in the agenda.	
Project Updates: Regional Governance Project	As presented in the agenda.	
Project Updates: Regional Infrastructure Assessment Project	As presented in the agenda. Doug Griffiths further added that 13 Ways Inc. would be meeting with Urban Systems this week and that a report would be made available to the committee in January, 2017.	

*RC* *DM*

Correspondence

Synopsis was reviewed and no comments were forthcoming.

Information  
Mtn #16-11-059

Moved by Member Perry Robinson to accept all information and correspondence items for information purposes only.

**CARRIED**

Regional Governance  
Project

Doug Griffiths of 13 Ways Inc. provided an update on the Regional Governance Project:

- Recapped the reasons for undertaking the project
- Reviewed the results of the survey
- Reviewed public feedback received from public meetings
- Provided a Checklist of Solutions to be utilized when looking at regional initiatives, does the initiative meet the solution requirements
- Provided four potential options going forward:
  - Commissions and Service Agreements
  - Two Tier - Service Provision Based
  - Two Tier – Growth Initiatives Based
  - Single Tier Amalgamation
- Provided the recommendation from 13 Ways Inc. – Single Tier Municipal Government with eight (8) wards and one (1) mayor elected at large

Doug Griffiths discussed the working sub-committees and informed the group that he was more comfortable with a single sub-committee made up of an elected official from each municipality as well as one CAO. He further explained that the sub-committee would be need to be provided with direction as to which option they should be exploring and that the first step would be to review the governance of that option. He also stated that administration would take a couple of years to review policies, bylaws, taxes, service levels, etc.

Kai So of Municipal Affairs explained that a lot of work would be done after amalgamation and that the province provides a transition period which can take up to three (3) years and that there was a potential of transition funding in the \$2,000,000 - \$3,000,000 range if there was no change in funding currently available from the Province.

Doug Griffiths further explained that if a Single Tier Municipal Government was formed the elected officials needed to be aware that their position would most likely need to be full-time due to the increase in duties they would be undertaking.

Doug Griffiths and Kai So explained that public consultations would need to be held prior to Councils ratifying any change in governance and that amalgamation approvals would need to be received from municipal councils by May, 2017 and a request submitted to the Minister of Municipal Affairs by the end of May, 2017. This would allow Municipal Affairs staff and the Minister to review the request and take it to the house for ratification in time for the October, 2017 municipal election.

Further discussion was held amongst the attendees regarding the challenges to be faced going forward with the recommendation from 13 Ways Inc. and the group agreed that there will be challenges to be faced and that communication with residents and potential new councillors would be very important.

Mtn #16-11-060

Moved by Member Perry Robertson that one working sub-committee be created made up of one elected official from each municipality and one CAO, as previously selected by each municipality, and that the sub-committee be directed to develop governance options for a Single-Tier Model of municipal governance.

**CARRIED**

Mtn #16-11-061

Moved by Member James Robertson to recommend to municipal councils that the Flagstaff Intermunicipal Partnership 2017 Operating Budget in the amount of \$102,000 as presented be approved as presented.

**CARRIED**

Battle River School Division Participation in Regional Governance Project

Discussion was held regarding the request of Battle River School Division (BRSD) to participate in the Regional Governance Project. Chair Bob Coutts stated that he had emailed BRSD and explained that at no point had the committee discussed consolidating schools as part of the project.

Kai So stated that as part of an amalgamation process, the school division, Alberta Health and other regional or provincial entities would be made part of the consultation process.

No action was taken on this item.

Round Table

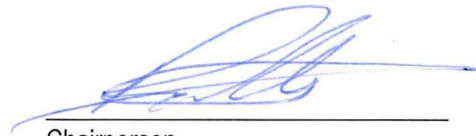
No Round Table held.

Next Meeting

The next regular meeting will be Monday, January 9, 2017 at 7:00 p.m. at the Flagstaff County Administration Building.

Adjournment

As all agenda items had been completed, Chair Bob Coutts declared the meeting adjourned at 8:55 p.m.



Chairperson



Coordinator